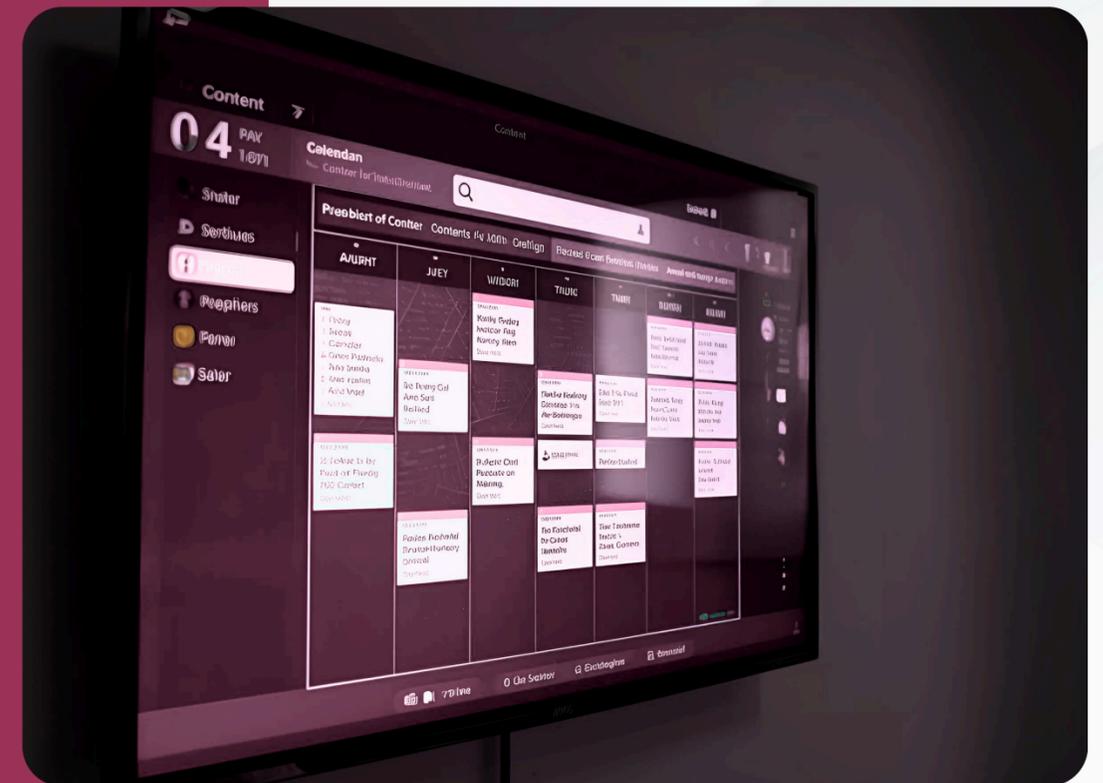
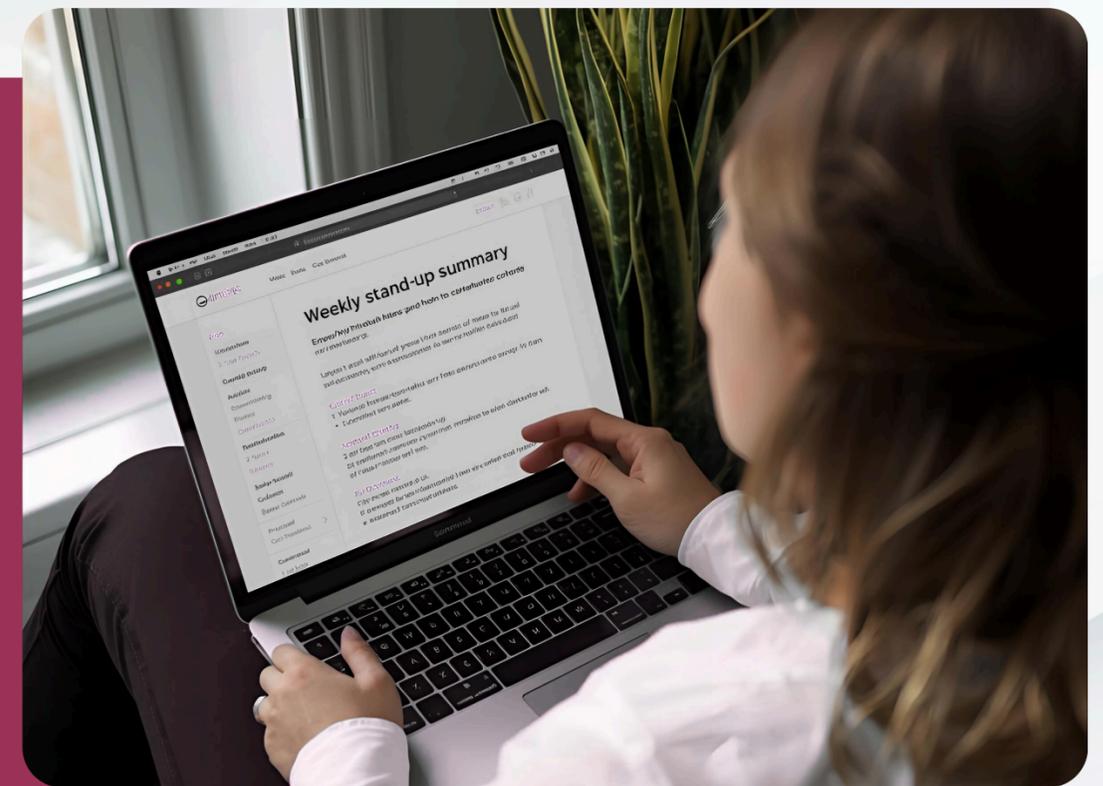


# Scheduled Actions

Scheduled actions in Gemini allow you to set up tasks that the model will automatically execute at a specific time or on a repeating schedule.

This is useful for:

- recurring reminders
- regular content generation
- daily summaries, or automated alerts.



DON'T FORGET THE HUMAN PART!

# IMPORTANT NOTES



**Blue dot**



Look for the **blue dot** – this indicates an update



**Web Search Capability**



Scheduled actions can search the web at the time of execution to ensure results are fresh and up to date



**Ask for Confirmation**



End your prompt by asking Gemini to confirm the schedule so you know it understood your request. This is your human step!

# SCHEDULED ACTION TEMPLATE

I want you to schedule the following action:

[D: Action Description with trigger date/frequency]

- I: State any important information
- R: Describe the role/persona, if applicable.
- E: State your intended end goal with the action
- Context: [Any relevant information Gemini needs to complete the task]
- Tone/Output format: [How you want the result delivered — e.g., summary, list, alert, file]

Confirm the schedule and tell me when you will execute it.

